

**Ampney Crucis C.E. Primary School**  
**Minutes of the Full Governing Body Meeting**  
**Tuesday 4<sup>th</sup> July 2017 at 7.00 p.m.**



**Present:**

Anne Bridges (AB)	
Rosemarie Chapman (RC)	Chair
Barbara Di-Nucci (BD)	
Janette Denyer (JD)	
Rachael Dunn (RD)	
Rebecca Jones (RJ)	
Andrew Lazenby (AL)	Vice-Chair
Revd. John Swanton (JS)	
Anne-Marie Wilkie (AMW)	Head Teacher
Chris Willow (CW)	

**Apologies:**

John Cross (JC)  
 Mike Speed (MS)

**In attendance:**

Elaine Ryan (ER) Clerk

**Absent:**

None

<b>AGENDA ITEM and DISCUSSION</b>	<b>(Governor challenges are highlighted)</b>
<b>1. <u>Prayer</u></b> The meeting began with an opening prayer led by JS.	
<b>2. <u>Welcome and Apologies</u></b> Apologies were received from John Cross and Mike Speed, these were accepted.	
<b>3. <u>Register of Pecuniary Interests</u></b> AMW to submit a revised pecuniary interest form as her husband is now providing ICT support to the school. Action recorded in the Curriculum and Staffing Committee Action Tracker - Action 6.1/16-17 from the meeting of 13 <sup>th</sup> June 2017.  There were no other changes to pecuniary interests already declared. There were no declarations of interest to agenda items.	
<b>4. <u>Minutes of the last meeting held on 23<sup>rd</sup> May 2017</u></b> The minutes of the last meeting held on 23 <sup>rd</sup> May 2017 were unanimously agreed to be a true record and were signed by the Chair. <b>AGREED</b>	
<b>5. <u>Matters Arising</u></b> <b>(i) FGB Action Tracker - progress on actions.</b>	

The FGB Action Tracker was updated.

**(ii) Other Matters Arising.**

**Open The Book**

JS explained that Open the Book consists of a group of people bringing Bible stories to life for children via drama. There is a source material book which contains stories that can be converted into short plays. Open the Book has been very successful in a number of local schools and is great fun for everyone involved.

Ursula Evans has agreed to run Open the Book sessions in our school. A trial session will be held in July and will then be implemented on a fortnightly basis from September 2017.

**6. DVD on poverty**

The DVD was not available for this meeting. JS is unable to attend the next meeting on 11<sup>th</sup> October so will pass the DVD to AMW prior to that meeting.

**ACTION 6.1/16-17: JS**

**7. Questions re: Head Teacher's Report**

The Head Teacher's Report was circulated prior to this meeting, the following points were raised:

**Standards**

The KS1 results are shown in detail in the report and are excellent. 93% of pupils in Year 2 are working at the expected level in Reading, 86% in Writing and 93% in Maths. All these results are higher than last year. AMW reported that parents have been very supportive of their children at home.

The governing body thanked the staff for all their hard work.

**Residential Trip**

Governors felt that PGL Liddington was a very good venue for the residential trip as it provides easy access for those parents who need to attend to their children's medical needs.

**After school**

**Confidential discussion.**

**8. Application for school place for a child with complex needs**

**Confidential discussion.**

**9. Phonics Screening**

73% of year 1 pupils passed the screening this year.

Full details are given in the Head's Report.

**10. Health & Safety Report**

No formal report was given as MS was not present.

AMW reported that there are no Health & Safety concerns at the moment.

MS will call into school to check the H&S aspects of the building work.

<p><b>11. Policies</b>  <b>(i) Computing Policy</b>  The Computing Policy was approved by the Curriculum &amp; Standards Committee at the meeting of 13<sup>th</sup> June 2017 and adopted by the FGB without amendment.  <b>ADOPTED</b></p>
<p><b>12. New classroom - update on progress</b>  The ground work for the new classroom has begun, a fence is in place and the contractors are self-contained.</p> <p><b>GQ: What are the current timescales for the build?</b>  A: The foundations will be complete by the end of next week. The main build will then commence and is expected to finish on 18<sup>th</sup> August 2017.</p>
<p><b>13. Questions re: Draft minutes of Finance &amp; Buildings meeting held on 15<sup>th</sup> May 2017</b>  There were no questions.</p>
<p><b>14. Questions re: Draft minutes of Curriculum &amp; Staffing / Ethos Meetings held on 13<sup>th</sup> June 2017</b>  There were no questions.</p>
<p><b>15. Schedule of Meetings 2017/18</b>  The Schedule of Meetings for 2017/18 was circulated prior to the meeting. Two errors were pointed out where the year 2017 was shown when it should have been 2018. The Schedule was agreed subject to these amendments.  <b>AGREED</b></p>
<p><b>16. Governor Visits to School</b>  BD has visited school to hear children read and commented that they now seem more willing to attempt difficult words on their own.</p> <p>Focussed governor visits to school will be arranged from September 2017 in preparation for a possible Ofsted inspection.  <b>Action 16.1/16-17: All</b></p> <p><b>GQ: When is the next Ofsted Inspection due?</b>  A: As an OUTSTANDING school Ofsted will look at pupil data over a three year period and will not carry out an inspection unless standards appear to be dropping.</p> <p><b>GQ: What has been the impact of Kangaroo Maths and White Rose Maths?</b>  These have been successful, the results for KS2 Maths are above National Average. Our school will be part of a Maths Mastery Group next year.</p>
<p><b>17. A.O.B.</b>  <b>(i) Appointment of governor with responsibility for governor training</b>  RJ was appointed to this role.</p> <p><b>(ii) Appointment of governor with responsibility for website content</b>  This role will be covered by the Clerk, reporting to the Chair and Head.  The Clerk was requested to circulate a list of governor responsibilities.</p>

**Action 17.1/16-17: Clerk**

**(iii) Gloucestershire Governors Association**

A communication from the Gloucestershire Governors Association (GGA) was circulated to all schools asking for governors to volunteer to take on committee roles as the association was in danger of closing due to lack of support.

Governors felt that the GGA was a useful organisation in principal, but those who had attended meetings in the past had found the atmosphere unwelcoming.

**GQ: Are there any opportunities for the Chairs of local primaries to meet?**

A: Meetings of this sort used to be held on a fairly regular basis but have happened for some time. It was noted that there have been a lot of changes in local schools recently.

**(iv) Academy Status**

JS reported that a number of local primary schools are in the process of exploring the implications of becoming part of a Multi-Academy Trust (MAT). Until recently the Diocese of Gloucester Multi-Academy Trust (DGAT) was only interested in larger schools, this appears to have now changed and smaller schools are welcome to join.

Lechlade Primary is exploring DGAT, whilst Siddington and Kemble Primaries are to join the Deer Park Academy.

The need to be aware of this constantly changing situation was noted.

**GQ: What would be involved in joining the DGAT?**

A: The implications for our school would need to be investigated. This will be revisited sometime in the next academic year.

**ACTION 17.2/16-17: AMW**

**(v) RAF Fairford**

It was noted that the number of personnel based at RAF Fairford is set to increase from 2020. This may affect the number of applications for places at our school.

**(vi) Vote of thanks to staff**

The governing body expressed a vote of thanks to AMW and the staff for all their hard work this year.

**Future Meeting Dates**

Term 1	Wednesday 11 <sup>th</sup> October 2017 at 7:00p.m.
Term 2	Tuesday 28 <sup>th</sup> November 2017 at 7:00p.m
Term 3	Tuesday 6 <sup>th</sup> February 2018 at 7:00p.m.
Term 5	Tuesday 22 <sup>nd</sup> May 2018 at 7:00p.m.
Term 6	Tuesday 3 <sup>rd</sup> July 2018 at 7:00p.m.

*Meeting closed at 8:55p.m.*

*Actions from this meeting are listed in the FGB Action Tracker - attached as Appendix A.*

Signature of Committee Chair: .....

Date: .....