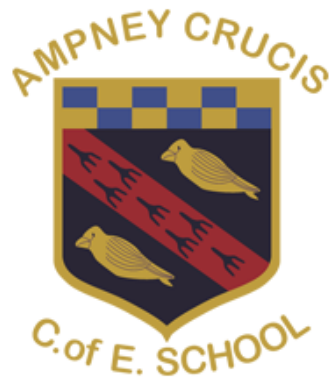


# Ampney Crucis C of E Primary School



## Admissions Policy 2025-2026

Our Admission Number for Reception children for the Academic Year 2025/2026 is 15.

**Approved by:**  
The Governing Body

**Date:** FGB FEB 24

**Next review due by:**

**Date:** FGB FEB 25

**The Governors are pleased to review requests for admission against the following criteria in priority order:**

**1. Children in Public Care - 'Looked After Children' and Adopted Children previously looked after / in care.**

The 2021 School Admissions Code (the Code) requires children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted to be given equal first priority in admission arrangements, alongside looked after children (LAC) and children who were previously looked after by English local authorities (PLAC). This advice refers to these children as internationally adopted previously looked after children – "IAPLAC.

A 'looked after child' ( a ) or a child who was previously looked after but immediately after being looked after became subject to an adoption ( b ) child arrangements order (residency order) ( c ) or special guardianship order ( d ).

- a. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
- b. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).
- c. Under the provisions of s.12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.
- d. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

**2. Children who have a sibling attending the school and who will continue to do so when the younger child is admitted.**

For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.

**3. Children of families living in the ecclesiastical parishes of:  
Ampney Crucis, Ampney St. Peter, and Ampney St. Mary, Driffield, Harnhill and Poulton,  
Barnsley, and Down Ampney.**

For more information on the parishes please see the Parish website:

<http://ampney.info/vicar/Home.html>

4. **Children of families whose parents are active members of a local Church of England church in the above parishes, but who do not live in the above parishes.**

We define a family (a parent and a child) to be active members of the church if the family attends church at least 6 times a year. A letter of support from the minister will be required.

5. **Children of families whose parents are active members of a local church that is a member of Churches Together in England, in the above parishes, but who do not live in the above parishes.**

We define a family (a parent and child) to be active members of the church if the family attends church at least 6 times a year. A letter of support from the minister will be required.

6. **Children of families who live outside the above parishes.**

In the event of over-subscription in any of the categories above, places will be offered to children with the strongest geographical claim, measured in a straight line from the ordnance survey point of the child's home address (including flats) to the ordnance point of the school, using the Local authority's computerised measuring system, with those living closer to the school receiving higher priority.

### **Tie-Break Situation**

Where any particular category at points 1-6 is over-subscribed, criterion 7 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.

In the event of a tie between two or more children when applying criterion 7 where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

### **Right of Appeal**

In the event of a child being refused a place there is a right of appeal to an independent appeal process.

### **Appeals Procedure:**

If the Governors are unable to offer your child a place because of over subscription you as a parent have a right of appeal.

You should notify the Clerk to the Governors of Ampney Crucis C of E Church of England School within 20 days of receiving the letter which will give the grounds for refusing a place.

As a parent you will have an opportunity to submit your case to an independent appeals panel.

You must set out your grounds for the appeal in writing.

You will normally receive at least 10 days' notice of the time and venue for the appeal hearing where you will be able to present your case in person. Decision letters will be sent within 5 school days of the hearing wherever possible.

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### **Special Educational Needs and Disability (SEND)**

The school is required to admit a child with an EHCP (Educational Health Care plan) that names the school, even if the school is full.

## **Waiting Lists**

If the school is oversubscribed, a waiting list will be held until at least 31<sup>st</sup> December of the school year of admission. With each additional child added, the list will be ranked again in line with our over-subscription criteria, as listed above.

Each admission authority must maintain a clear, fair and objective waiting list until at least 31 December of each school year of admission, stating in their arrangements that each added child will require the list to be ranked again in line with the published oversubscription criteria.

The school has signed up to the In-Year Fair Access Protocols held by the Local authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list.

## **In-Year Admissions**

Any applications for a school place made outside the normal year of entry to the school must be made directly to the school in the first instance.

## **Transport**

The home to school transport which currently serves the school is provided by the Local Authority. Please visit their website for further details:

[www.gloucestershire.gov.uk/schooltransport](http://www.gloucestershire.gov.uk/schooltransport)

## **Admission of Summer Born Children for Reception Entry**

The Governing Body of Ampney Crucis C of E Primary School acknowledges the updated advice from the Department of Education that, parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Ampney Crucis C of E School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

## **Normal Admissions Round**

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Approved by the Full Governing Body

Date: January 2024